

PAY CODE	PAY SUM GRP	WAGE EXPENSE (AFIS COBJ)	PAY CODE DESCRIPTION	HRIS INPUT				SYS GEN	INCLUDED IN			TAXABLE			RETIREMENT			STATE PERSONNEL SYSTEM RESTRICTION	PROCESS LEVEL	CONCERN / CHANGE BEING REVIEWED
				HRS	AMT	STD TIME REC	EE GROUP		OverTime	SHIFT	% EPE	Federal	State	Soc Sec	Medicare	ASRS	PSRS			
BASIC AND OVERTIME COMPENSATION																				
100	100	6011	REGULAR PAY	X		XR30	PRAUTJUD, PRAUTOEO		X	X	X	X	X	X	X	X	X	Regular hours worked less than or equal to 40 hours per work week. XR30 Restricted to Judges and Elected Officials.		
100A	10A	6011	STAFF DEVELOPMENT	X					X	X	X	X	X	X	X	X	X	Training hours during the regular work day.		Exclude from EORP.
101	101	6031	REG IN EXCESS OF 40 HRS	X					X	X	X	X	X	X	X		X	Hours worked in excess of 40 hours. For Non Exempt Hourly (FLSA Non Exempt-OT over 40 Hrs) and Exempt Hourly (FLSA Exempt-Straight Time) employees only.	R2-5A-404	Exclude from EORP.
102	102	6099	EXCLUDED EMPLOYEES EXTRA HOURS	X								X	X	X	X			Non-paid hours worked in excess of 40 hours. Excluded (FLSA Exempt-40 Hrs Only) employees only. No pay. Pay code usage to track hours for Excludeds is at Agency discretion.		
104	104	6011	WORK PERFORMED FOR COLISEUM	X							X	X	X	X	X	X	X	Hours worked or a flat amount charged to the Coliseum (Moonlighting).		Exclude from EORP.
104A	14A	6011	WORK FOR SECONDARY AGY - NO OT	X							X	X	X	X	X	X	X	Hours worked or a flat amount charged for a Secondary Agency - excluded from overtime.		Exclude from EORP.
105	105	6011	PARTIAL DAY ABSENCE	X					X		X	X	X	X	X	X	X	Paid time-off on a day an Excluded (FLSA Exempt-40 Hrs Only) employee works less than 8 hours. Pay code usage to track hours for Excluded employees is at Agency discretion.		Exclude from EORP.
106	106	6017	BOARD/COMMISSION PAY	X							X	X	X	X				Board/Commission pay for attending meetings. Per meeting rates may vary.		
106A	10B	6017	BOARD/COMMISSION SALARY-PP	X					X		X	X	X	X	X	X	X	Salary for Board members of Executive Clemency.	, PP100, PP200	Exclude from EORP.
107	107	6019	TEMPORARY EMP SALARY	X					X	X	X	X	X	X	X	X	X	Temporary employees hours worked.		Exclude from EORP.
107A	10T	6019	TEMPORARY EMP SALARY W/O RET	X					X	X	X	X	X	X				Temporary employees hours worked. INACTIVE-USE 107.		
108	108	6011	ELECTED OFFICIAL SALARY ADJUST	X					X	X	X	X	X	X	X	X	X	Adjustment to Elected Official Salary for rounding issues.		
110	110	6011	TELECOMMUTING HOURS	X					X		X	X	X	X	X	X	X	Telecommuting hours. Not eligible for shift pay.		Exclude from EORP.
144	144	6011	RETRO PAY		X			X	X		X	X	X	X	X	X	X	Make retro payment to an individual employee for pay rate adjustments effective back to a prior date. Follow the ZR131 retro procedures to use this paycode.		
145	144	6011	RETRO PAY - SPECIAL		X			X	X		X	X	X	X	X	X	X	Make retro payment to an individual employee. Requires GAO approval to use code.		
321	321	6099	HOLIDAY LEAVE EARNED	X								X	X	X	X			Hours of holiday leave to be banked (credited to holiday leave hours balance) to be paid later. No pay. Maximum of 8 hours per holiday.	R2-5A-B601	
800	800	6099	COMP TIME EARNED	X								X	X	X	X			Hours of compensatory leave to be earned. No Pay. Will bank hour for hour or hour X 1.5 depending on employee's comp plan.	R2-5A-404, R2-5A-B607	
802	802	6099	OVERTIME NOT BANKED OR PAID	X				X				X	X	X	X			Hours keyed to pay code 800 that result in excess over comp max balance recorded by the system. Hours are not paid or banked. Additional agency action is required to pay these hours as pay code 101.	R2-5A-404, R2-5A-B607	

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LEAVE COMPENSATION																						
300	300	6041	ANNUAL LEAVE TAKEN	X						X	X	X	X	X	X	X	X	X	Annual leave hours to be paid during a time otherwise normally scheduled to work. To be used if leave is NOT approved as FMLA leave. Deducts from Annual Leave balance.	R2-5A-B602	Exclude from EORP.	
300F	30F	6041	FMLA-ANNUAL LEAVE TAKEN	X						X	X	X	X	X	X	X	X	X	Annual leave hours to be paid during a time otherwise normally scheduled to work. To be used if employee has an open FMLA plan with a balance. Deducts from both Annual Leave balance and FMLA Leave balance.	R2-5A-B602, R2-5A-D601	Exclude from EORP.	
304	304	6049	PERSONAL LEAVE TAKEN	X						X	X	X	X	X	X	X	X	X	Personal leave hours to be paid during a time otherwise normally scheduled to work. Deducts from Personal Leave balance. Restricted to Senate, House, and ASRS.			
308	308	6042	DONATED LEAVE TAKEN	X						X	X	X	X	X	X	X	X	X	Donated leave hours to be paid during a time otherwise normally scheduled to work. Donated leave must be pre-approved and established on ZT70. Deducts from Donated Leave balance.	R2-5A-B602	Exclude from EORP.	
308F	38F	6042	FMLA-DONATED LEAVE TAKEN	X						X	X	X	X	X	X	X	X	X	Donated leave hours to be paid during a time otherwise normally scheduled to work. To be used if employee has an open FMLA plan with a balance. Donated leave must be pre-approved and established on ZT70. Deducts from both Donated Leave and FMLA Leave bal.	R2-5A-B602, R2-5A-D601	Exclude from EORP.	
310	310	6042	SICK LEAVE TAKEN	X						X	X	X	X	X	X	X	X	X	Sick leave hours to be paid during a time otherwise normally scheduled to work. Deducts from Sick Leave balance.	R2-5A-B603	Exclude from EORP.	
310F	31F	6042	FMLA-SICK LEAVE TAKEN	X						X	X	X	X	X	X	X	X	X	Sick leave hours to be paid during a time otherwise normally scheduled to work. To be used if employee has an open FMLA plan with a balance. Deducts from both Sick Leave balance and FMLA Leave balance.	R2-5A-B603, R2-5A-D601	Exclude from EORP.	
311	311	6042	SICK LEAVE - FAMILY	X						X	X	X	X	X	X	X	X	X	Family sick leave hours to be paid during a time otherwise normally scheduled to work. Maximum of 40 hours per calendar year. Deducts from both Fam Sick balance and Sick Leave balance.	R2-5A-B603	Exclude from EORP.	
311F	35F	6042	FMLA-SICK LEAVE-FAMILY	X						X	X	X	X	X	X	X	X	X	Family sick leave hours to be paid during a time otherwise normally scheduled to work. To be used if employee has an open FMLA plan with a balance. Maximum of 40 hours per calendar year. Deducts from Fam Sick, Sick Leave, and FMLA leave balances.	R2-5A-B603, R2-5A-D601	Exclude from EORP.	
320	320	6048	HOLIDAY PAY	X						X	X	X	X	X	X	X	X	X	Time off with pay during State of Arizona observed holiday. Maximum of 8 hours per holiday.	R2-5A-B601		
320F	32F	6048	FMLA-HOLIDAY PAY	X						X	X	X	X	X	X	X	X	X	Time off with pay during approved holiday. To be used if employee has an open FMLA plan with a balance. Maximum of 8 hours per holiday. Deducts from FMLA leave balance.	R2-5A-B601, R2-5A-D601	Exclude from EORP.	
322	322	6048	HOLIDAY LEAVE TAKEN	X						X	X	X	X	X	X	X	X	X	Holiday leave hours to be paid during a time otherwise normally scheduled to work. Deducts from Holiday Leave balance.	R2-5A-B601	Exclude from EORP.	

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322F	36F	6048	FMLA-HOLIDAY LEAVE TAKEN	X						X	X	X	X	X	X	X	X	X	X		Exclude from EORP.
330	330	6043	COMPENSATORY LEAVE TAKEN	X						X	X	X	X	X	X	X	X	X	X	R2-5A-404, R2-5A-B607	Exclude from EORP.
330F	33F	6043	FMLA-COMPENSATORY LEAVE TAKEN	X						X	X	X	X	X	X	X	X	X	X	R2-5A-404, R2-5A-B607, R2-5A-D601	Exclude from EORP.
340	340	6049	BEREAVEMENT LEAVE TAKEN	X						X	X	X	X	X	X	X	X	X	X	R2-5A-B605	Exclude from EORP.
340F	34F	6049	FMLA-BEREAVEMENT LEAVE TAKEN	X						X	X	X	X	X	X	X	X	X	X	R2-5A-B605, R2-5A-D601	Exclude from EORP.
350	350	6049	CIVIC DUTY TAKEN	X						X	X	X	X	X	X	X	X	X	X	R2-5A-B606	Exclude from EORP.
355	355	6049	PAID LEAVE OF ABSENCE	X						X	X	X	X	X	X	X	X	X	X	R2-5A-B609, R2-5A-B610	Exclude from EORP.
360	360	6049	EDUCATION LEAVE TAKEN	X						X	X	X	X	X	X	X	X	X	X	R2-5A-B608	Exclude from EORP.
370	370	6049	RECOGNITION LEAVE TAKEN	X						X	X	X	X	X	X	X	X	X	X	REPEALED 9/29/12	Exclude from EORP.
370F	37F	6049	FMLA-RECOGNITION LEAVE TAKEN	X						X	X	X	X	X	X	X	X	X	X	REPEALED 9/29/12	Exclude from EORP.
371	371	6049	MERITORIOUS SERVICE LEAVE TAKEN	X						X	X	X	X	X	X	X	X	X	X	R2-5A-B611 Grant max: Up to 24 hrs/EE/FY	Exclude from EORP.
371F	39F	6049	FMLA-MERITORIOUS LEAVE TAKEN	X						X	X	X	X	X	X	X	X	X	X	R2-5A-B611, R2-5A-D601 Grant max: Up to 24 hrs/EE/FY	Exclude from EORP.
375	375	6049	ADMIN LEAVE - INVESTIGATION	X						X	X	X	X	X	X	X	X	X	X	R2-5A-B604	Exclude from EORP.

STATEWIDE PAY CODE USAGE, COMMENTS, EXCEPTIONS, LIMITS AND/OR RESTRICTIONS.

Holiday leave hours to be paid during a time otherwise normally scheduled to work. To be used if leave is approved as FMLA leave. Deducts from Holiday Leave balance and FMLA leave balance.

Compensatory leave balance hours to be paid during a time otherwise normally scheduled to work. Deducts from Compensatory Leave balance.

Compensatory leave balance hours to be paid during a time otherwise normally scheduled to work. To be used if employee has an open FMLA plan with a balance. Deducts from Compensatory Leave balance and FMLA leave balance.

Time off with pay, if approved as Bereavement leave, during a time otherwise normally scheduled to work.

Time off with pay, if approved as Bereavement leave, during a time otherwise normally scheduled to work. To be used if employee has an open FMLA plan with a balance. Deducts from FMLA leave balance.

Time off with pay, if approved as Civic duty leave, during a time otherwise normally scheduled to work. Can also use pay code to enter flat amount to recover jury and witness fees paid to employee.

Time off with pay, if approved, during a time otherwise normally scheduled to work. Used ONLY for Bone Marrow donors, Organ Transplant donors, or National Disaster Medical Leave.

Time off with pay, if approved as Education leave, during a time otherwise normally scheduled to work.

Recognition leave hours to be paid upon separation or approval during a time otherwise normally scheduled to work. To be used if leave is NOT approved as FMLA leave. Deducts from Recognition Leave balance. Program ending 9/27/13.

Recognition leave hours to be paid upon separation or approval during a time otherwise normally scheduled to work. Use if employee has an open FMLA plan with a balance. Deducts from Recognition Leave balance and FMLA leave balance. Program ending 9/27/13.

Meritorious Service Leave hours to be paid during a time otherwise normally scheduled to work. Never paid at separation. To be used if leave is NOT approved as FMLA leave. Deducts from Meritorious Service leave balance.

Meritorious Service Leave hours to be paid during a time otherwise normally scheduled to work. Never paid at separation. To be used if employee has an open FMLA plan with a balance. Deducts from Meritorious Service Leave and FMLA leave balance.

Time off with pay, if approved as Administrative leave during an investigation or non-emergency, during a time otherwise normally scheduled to work.

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376	376	6049	ADMIN LEAVE - EMERGENCY	X					X	X		X	X	X	X	X	X	X	R2-5A-B604		Exclude from EORP.
380	380	6044	MILITARY LEAVE TAKEN	X					X	X		X	X	X	X	X	X	X	R2-5A-D603		Exclude from EORP.
383	383	6292	DIFFERENTIAL PAY-NON TAXABLE	X								X	X	X	X						
385	385	6044	DIFFERENTIAL PAY-TAXABLE		X						X	X	X			X	X	X			Exclude from EORP.
630	630	6099	INDUSTRIAL LEAVE WITHOUT PAY	X								X	X	X	X				R2-5A-D602		
630F	63F	6099	FMLA-INDUSTRIAL LVE W/OUT PAY	X								X	X	X	X				R2-5A-D602, R2-5A-D601		
631	631	6042	DPS INDUSTRIAL LEAVE	X							X	X	X	X	X	X	X	X	LW110, PS100, PS110, PS120, PS130, PS140, PS200, PS300, PS400, PS500, PS900		Exclude from EORP.
632	632	6042	SUPPLEMENTAL INDUSTRIAL LV	X							X	X	X	X	X						
632F	62F	6042	FMLA-SUPPLEMNTL INDUSTRIAL LV	X							X	X	X	X	X				R2-5A-D601		
640	640	6099	LEAVE WITHOUT PAY	X								X	X	X	X				R2-5A-C602		
640F	64F	6099	FMLA-HOURS/LWOP	X								X	X	X	X				R2-5A-C602, R2-5A-D601		
641	641	6099	LEAVE WITHOUT PAY-UNAUTHORIZED	X								X	X	X	X						

STATEWIDE PAY CODE USAGE, COMMENTS, EXCEPTIONS. LIMITS AND/OR RESTRICTIONS.

Time off with pay, if approved as Administrative leave during a declared emergency, during a time otherwise normally scheduled to work.

Military leave hours to be paid, if approved, during a time otherwise normally scheduled to work. Deducts from Military Leave balance.

Originally established to record military differential pay that was treated as non-taxable. Federal taxability treatment changed, and therefore, this pay code is no longer appropriate. INACTIVE - NO LONGER USED.

Additional pay, if approved as Military Differential Pay, to compensate for difference in a lesser pay rate received for serving in the military to a higher pay rate that could otherwise be earned from state employment. Exempt from FICA. See GAO TB 05-09.

Time off without pay, if approved as Industrial leave, during a time otherwise normally scheduled to work. No Pay. Deducts from Industrial Leave balance.

Time off without pay, if approved as Industrial leave, during a time otherwise normally scheduled to work. No Pay. To be used if employee has an open FMLA plan with a balance. Deducts from Industrial Leave balance and FMLA leave balance.

Time off with pay, for employees in the Dept of Public Safety, if approved as Industrial leave, during a time otherwise normally scheduled to work. Deducts from DPS Industrial Leave balance.

Time off with pay, for public safety employees, if approved, during a time otherwise normally scheduled to work. GAO Central Payroll Supplemental Benefits Calculator required in order to calculate hours and amounts.

Time off with pay, for public safety employees, if approved, during a time otherwise normally scheduled to work. To be used if employee has an open FMLA plan with a balance. GAO Central Payroll Supp Benefits Calculator required. Deducts from FMLA leave.

Time off without pay, if approved, during a time otherwise normally scheduled to work. No Pay. Do NOT key LWOP time records after a termination date.

Time off without pay, if approved, during a time otherwise normally scheduled to work. No Pay. To be used if employee has an open FMLA plan with a balance. Deducts from FMLA leave balance.

Time off without pay, if absence is/was NOT authorized, during a time otherwise normally scheduled to work. No Pay. Used at agency discretion.

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EXCEPTION COMPENSATION (PAYOUTS)																				
301	301	6047	ANNUAL LEAVE PAYOUT W/RET	X					X	X	X	X	X	X	X	X	Annual Leave Balance hours to be paid upon separation or approval. Used ONLY for employees who are ASRS members if payout initiated by agency or a pre-1984 member explicitly elects to have retirement contributions taken. Deducts from Annual Leave bal.	R2-5A-B602	Exclude from EORP. Exclude from PSRS.	
301A	31A	6047	ANNUAL LEAVE PAYOUT W/O RET	X					X	X	X	X	X				Annual Leave Balance hours to be paid upon separation or approval. Deducts from Annual Leave balance.	R2-5A-B602	Exclude from EORP.	
302	302	6047	ANN LVE - FINAL ACCRUAL W/RET	X					X	X	X	X	X	X	X	X	Annual Leave hours to be paid that are earned in pay period of separation. Used ONLY for pre-1984 members if they explicitly elect to have retirement contributions taken. Deducts from Annual Leave balance.	R2-5A-B602	Exclude from EORP. Exclude from PSRS.	
302A	32A	6047	ANN LVE - FINAL ACCRUAL W/O RE	X					X	X	X	X	X				Annual Leave hours to be paid that are earned in pay period of separation. Deducts from Annual Leave balance.	R2-5A-B602	Exclude from EORP.	
303	303	6041	ANNUAL LEAVE - RESERVED	X							X	X	X	X	X	X	Annual Leave reserve balance hours to be paid. This leave is for grandfathered annual leave that was in existence before 1980. Deducts from reserve balance on open Annual Leave plan.	R2-5A-B602	Exclude from EORP. Exclude from PSRS. Exclude from CORP.	
315	315	6055	RASL PAYOUT		X						X	X	X	X			Payment of the RASL benefit. Restricted to RASL Agency use. Employee must terminate with at least 500 sick leave hours, retire within 31 days, and apply for the RASL benefit. See full RASL benefit details at gao.az.gov/rasl website.			
323	323	6051	HOLIDAY LEAVE PAYOUT W/RET	X					X	X	X	X	X	X	X	X	Holiday leave hours to be paid upon separation or approval. Used ONLY for employees who are ASRS members if payout initiated by agency or a pre-1984 member explicitly elects to have retirement contributions taken. Deducts from Holiday Leave balance.	R2-5A-B601	Exclude from EORP. Exclude from PSRS.	
323A	33A	6051	HOLIDAY LEAVE PAYOUT W/O RET	X					X	X	X	X	X				Holiday leave hours to be paid upon separation or approval. Deducts from Holiday Leave balance.	R2-5A-B601		
324	324	6051	HOLIDAY LVE-FINAL ACCR W/RET	X					X	X	X	X	X	X	X	X	Holiday Leave hours to be paid if holiday is banked in pay period of separation. Used ONLY for pre-1984 members if they explicitly elect to have retirement contributions taken. Deducts from Holiday Leave balance.	R2-5A-B601	Exclude from EORP. Exclude from PSRS.	
324A	34A	6051	HOLIDAY LVE-FINAL ACCR W/O RET	X					X	X	X	X	X				Holiday Leave hours to be paid if holiday is banked in pay period of separation. Deducts from Holiday Leave balance.	R2-5A-B601		
331	331	6052	COMP LEAVE PAYOUT W/RET	X					X	X	X	X	X	X	X	X	Compensatory leave hours to be paid upon separation or approval. Used ONLY for employees who are ASRS members if payout initiated by agency or a pre-1984 member explicitly elects to have retirement contributions taken. Deducts from Comp Leave balance.	R2-5A-404, R2-5A-B607	Exclude from EORP. Exclude from PSRS.	
331A	33C	6052	COMP LEAVE PAYOUT W/O RET	X					X	X	X	X	X				Compensatory leave hours to be paid upon separation or approval. Deducts from Compensatory Leave balance.	R2-5A-404, R2-5A-B607		

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332	332	6052	COMP LEAVE-FINAL ACCRUAL W/RET	X						X	X	X	X	X	X	X	X	X	X		Exclude from EORP. Exclude from PSRS.
332A	33D	6052	COMP LEAVE-FINL ACCRUAL W/O RE	X						X	X	X	X	X	X						
333	333	6052	COMP LEAVE -UNUSED W/RET	X			PCMOLD, WAS TACMPNUS			X	X	X	X	X	X	X	X	X			Exclude from EORP. Exclude from PSRS.
334	334	6052	COMP LEAVE -UNUSED W/O RET	X			PCMOLD, WAS TACMPNUS			X	X	X	X	X	X						
390	390	6049	SPECIAL LEAVE PAY OFF W/RET	X							X	X	X	X	X	X	X	X	X		Exclude from EORP. Exclude from PSRS. Exclude from CORP.
390A	39A	6049	SPECIAL LEAVE PAY OFF W/O RET	X							X	X	X	X	X						

## SUPPLEMENTAL COMPENSATION (PERFORMANCE, AWARDS, STIPENDS)

621	621	6056	MILITARY NTAX-HOUSING/SUBSISTE		X																Payment, if approved, for military housing and subsistence.	
700	700	6551	LEG SUBSISTENCE-TAXABLE		X							X	X	X	X						Payment of the TAXABLE Legislative per-diem.	HO100, HO200, HO300, HO400, HO500, HO800, SN100, SN200, SN300, SN400, SN500, SN600, SN700, SN800
700A	70A	6552	LEG SUBSISTENCE-NON-TAXABLE		X																Payment of the NON-TAXABLE Legislative per-diem.	HO100, HO200, HO300, HO400, HO500, HO800, SN100, SN200, SN300, SN400, SN500, SN600, SN700, SN800
701	701	6039	LOCAL OFFICE COORDINATOR	X		ZR30		X	X	X	X	X	X	X	X	X	X	X	X		Payment for the local office coordinator.	Exclude from EORP. Exclude from PSRS.
701A	701	6039	LOCAL OFFICE COORD-ADJUSTMENTS		X				X	X	X	X	X	X	X	X	X	X	X		Recording a pay adjustment to the local office coordinator. This pay code should be used for any adjustments to pay code 701.	Exclude from EORP. Exclude from PSRS.
702	702	6035	SPECIAL PERFORMANCE AWARDS		X	ZR30		X	X	X	X	X	X	X	X	X	X	X	X		Payment of special awards. Also can be used to pay CONDITIONAL PAY SUPPLEMENTS. If paid in a lump sum, must allocate to each week earned.	Exclude from EORP. Exclude from PSRS.

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702A	702	6039	SPEC PERFORM AWARDS- ADJUSTMNTS	X					X	X	X	X	X	X	X	X	X	Recording a pay adjustment to special awards or CONDITIONAL PAY SUPPLEMENTS. This pay code should be used for any adjustments to pay code 702. If paid in a lump sum, must allocate to each week earned.		Exclude from EORP. Exclude from PSRS.
703	703	6011	DJ TEACHER PERFORMANCE- ANNUAL		X						X		X	X	X	X	X	Payment of PROP 301 - paid once a year		Exclude from EORP. Exclude from PSRS.
704	704	6011	DJ PROP 301 % - BI-ANNUAL		X				X		X		X	X	X	X	X	Payment of PROP 301 - paid twice a year on the 3rd cycle		Exclude from EORP. Exclude from PSRS.
705	705	6045	STIPEND - MEDICAL - \$		X	ZR30			X		X		X	X	X	X	X	Weekly payment of a MEDICAL stipend in addition to regular pay.		Exclude from EORP. Exclude from PSRS. Exclude from CORP.
705A	M57	6045	STIPEND - MEDICAL - \$116	X		XR30	WAS PRDJMEDGP2, PRDCMEDGP3	X	X		X		X	X	X	X	X	Weekly payment of a MEDICAL stipend in addition to regular pay. \$3,016.00 Annually.		Exclude from EORP. Exclude from PSRS. Exclude from CORP.
705B	M92	6045	STIPEND - MEDICAL - \$184.80	X		XR30	WAS PRDJMEDGP1, PRDCMEDGP1	X	X		X		X	X	X	X	X	Weekly payment of a MEDICAL stipend in addition to regular pay. \$4,804.80 Annually.		Exclude from EORP. Exclude from PSRS. Exclude from CORP.
705C	M24	6045	STIPEND - MEDICAL - \$48.80	X		ZR30		X	X		X		X	X	X	X	X	Weekly payment of a MEDICAL stipend in addition to regular pay. Entry Level \$1,268.80 Annually.		Exclude from EORP. Exclude from PSRS. Exclude from CORP.
705D	M48	6045	STIPEND - MEDICAL - \$96.80	X		ZR30		X	X		X		X	X	X	X	X	Weekly payment of a MEDICAL stipend in addition to regular pay. 1 Year experience \$2,516.80 Annually.		Exclude from EORP. Exclude from PSRS. Exclude from CORP.
705E	M23	6045	STIPEND - MEDICAL - \$46.40	X		ZR30		X	X		X		X	X	X	X	X	Weekly payment of a MEDICAL stipend in addition to regular pay. Hab Techs \$1,206.40 Annually.		Exclude from EORP. Exclude from PSRS. Exclude from CORP.
705F	M38	6045	STIPEND - MEDICAL - \$77.60	X		ZR30		X	X		X		X	X	X	X	X	Weekly payment of a MEDICAL stipend in addition to regular pay. \$2,017.60 Annually.		Exclude from EORP. Exclude from PSRS. Exclude from CORP.
705G	M76	6045	STIPEND - MEDICAL - \$154.40	X		ZR30		X	X		X		X	X	X	X	X	Weekly payment of a MEDICAL stipend in addition to regular pay. \$4,000 Annually.		Exclude from EORP. Exclude from PSRS. Exclude from CORP.



## GAO CENTRAL PAYROLL

## HRIS PAY CODE LISTING

PAY CODE	PAY SUM GRP	WAGE EXPENSE (AFIS COBJ)	PAY CODE DESCRIPTION	HRIS INPUT				INCLUDED IN			TAXABLE				RETIREMENT				STATE PERSONNEL SYSTEM RESTRICTION	PROCESS LEVEL	CONCERN / CHANGE BEING REVIEWED
				HRS	AMT	STD TIME REC	EE GROUP	SYS GEN	OverTime	% ERE SHIFT	Federal	State	Soc Sec	Medicare	ASRS	CORP	PSRS	EORP			
705H	M28	6045	STIPEND - MEDICAL - \$58.40	X		ZR30		X	X	X	X	X	X	X	X	X	X	X			Exclude from EORP. Exclude from PSRS. Exclude from CORP.
706A	M10	6045	STIPEND - MEDICAL - 10%	X		XR30	PRDCMEDGP4	X	X	X	X	X	X	X	X	X	X	X			Exclude from EORP. Exclude from PSRS. Exclude from CORP.
706B	M20	6045	STIPEND - MEDICAL - 20%	X		XR30	PRDCMEDGP2	X	X	X	X	X	X	X	X	X	X	X			Exclude from EORP. Exclude from PSRS. Exclude from CORP.
706C	M08	6045	STIPEND-MEDICAL-8%	X		ZR30		X	X	X	X	X	X	X	X	X	X	X			Exclude from EORP. Exclude from PSRS. Exclude from CORP.
710	710	6038	STIPEND - GEOGRAPHICAL - \$		X	ZR30			X	X	X	X	X	X	X	X	X	X			Exclude from EORP. Exclude from PSRS. Exclude from CORP.
710A	G37	6038	STIPEND-GEOGRAPHICAL-A-\$116	X		XR30	PRDJGEOGRP	X	X	X	X	X	X	X	X	X	X	X			Exclude from EORP. Exclude from PSRS. Exclude from CORP.
710B	G17	6038	STIPEND-GEOGRAPHICAL-\$50.40	X		ZR30	WAS PRDECP5	X	X	X	X	X	X	X	X	X	X	X			Exclude from EORP. Exclude from PSRS. Exclude from CORP.
710C	G28	6038	STIPEND-GEOGRAPHICAL-\$58.40	X		ZR30		X	X	X	X	X	X	X	X	X	X	X			Exclude from EORP. Exclude from PSRS. Exclude from CORP.
710D	G57	6038	STIPEND-GEOGRAPHICAL-D-\$116	X		ZR30		X	X	X	X	X	X	X	X	X	X	X			Exclude from EORP. Exclude from PSRS. Exclude from CORP.
710E	G26	6038	STIPEND-GEOGRAPHICAL-\$100	X		XR30	PRDCGEOGP4	X	X	X	X	X	X	X	X	X	X	X			Exclude from EORP. Exclude from PSRS. Exclude from CORP.

STATEWIDE PAY CODE USAGE, COMMENTS,  
EXCEPTIONS, LIMITS AND/OR RESTRICTIONS.



## GAO CENTRAL PAYROLL

## HRIS PAY CODE LISTING

PAY CODE	PAY SUM GRP	WAGE EXPENSE (AFIS COBJ)	PAY CODE DESCRIPTION	HRIS INPUT					INCLUDED IN			TAXABLE				RETIREMENT				STATE PERSONNEL SYSTEM RESTRICTION	PROCESS LEVEL	CONCERN / CHANGE BEING REVIEWED
				HRS	AMT	STD TIME REC	EE GROUP	SYS GEN	Overline	SHIFT	% ERE	Federal	State	Soc Sec	Medicare	ASRS	CORP	PSRS	EORP			
711A	G25	6038	STIPEND - GEOGRAPHICAL - 2.5%	X		XR30	PRDCGEOGP1	X	X		X	X	X	X	X	X	X	X	Weekly payment of a GEOGRAPHICAL stipend in addition to regular pay.			Exclude from EORP. Exclude from PSRS. Exclude from CORP.
711B	G5P	6038	STIPEND - GEOGRAPHICAL - 5%	X		ZR30		X	X		X	X	X	X	X	X	X	X	Weekly payment of a GEOGRAPHICAL stipend in addition to regular pay.			Exclude from EORP. Exclude from PSRS. Exclude from CORP.
711C	G10	6038	STIPEND - GEOGRAPHICAL - 10%	X		XR30	PRDCGEOGP2	X	X		X	X	X	X	X	X	X	X	Weekly payment of a GEOGRAPHICAL stipend in addition to regular pay. 10% X base hourly rate X hours included in HRIS "USE" payclass (essentially all hours paid except payout hours).			Exclude from EORP. Exclude from PSRS. Exclude from CORP.
711D	G15	6038	STIPEND - GEOGRAPHICAL - 15%	X		XR30	PRDCGEOGP3	X	X		X	X	X	X	X	X	X	X	Weekly payment of a GEOGRAPHICAL stipend in addition to regular pay. 15% X base hourly rate X hours included in HRIS "USE" payclass (essentially all hours paid except payout hours).			Exclude from EORP. Exclude from PSRS. Exclude from CORP.
711E	G1Z	6038	STIPEND - GEOGRAPHICAL - 10%	X		ZR30			X		X	X	X	X	X	X	X	X	Weekly payment of a GEOGRAPHICAL stipend in addition to regular pay. 10% X base hourly rate X hours included in HRIS "USE" payclass (essentially all hours paid except payout hours).		LW110, PS100, PS110, PS120, PS130, PS140, PS200, PS300, PS400, PS500, PS900	Exclude from EORP. Exclude from PSRS. Exclude from CORP.
720	720	6035	STIPEND-SPECIAL ASSIGNMENT-\$		X				X		X	X	X	X	X	X	X	X	Weekly payment of a SPECIAL ASSIGNMENT stipend in addition to regular pay. Ongoing additional pay for performing additional duties or a special assignment based on specific conditions. If paid in a lump sum, must allocate to each week earned.	Up to midpoint, higher with documentation		Exclude from EORP. Exclude from PSRS. Exclude from CORP.
721A	SDT	6039	STIPEND-SPECIAL DUTY - 10%	X					X		X	X	X	X	X	X	X	X	Weekly payment of a SPECIAL ASSIGNMENT stipend in addition to regular pay. Ongoing additional pay for performing additional duties or a special assignment based on specific conditions. Restricted to Dept of Public Safety.		LW110, PS100, PS110, PS120, PS130, PS140, PS200, PS300, PS400, PS500, PS900	Exclude from EORP. Exclude from PSRS. Exclude from CORP.
721B	SD1	6039	STIPEND-SPECIAL DUTY - 1%	X		ZR30			X		X	X	X	X	X	X	X	X	Weekly payment of a SPECIAL ASSIGNMENT stipend in addition to regular pay. Ongoing additional pay for performing additional duties or a special assignment based on specific conditions. Restricted to Dept of Public Safety.		LW110, PS100, PS110, PS120, PS130, PS140, PS200, PS300, PS400, PS500, PS900	Exclude from EORP. Exclude from PSRS. Exclude from CORP.
721C	SD5	6039	STIPEND-SPECIAL DUTY - 5%	X		ZR30			X		X	X	X	X	X	X	X	X	Weekly payment of a SPECIAL ASSIGNMENT stipend in addition to regular pay. Ongoing additional pay for performing additional duties or a special assignment based on specific conditions. Restricted to Dept of Public Safety.		LW110, PS100, PS110, PS120, PS130, PS140, PS200, PS300, PS400, PS500, PS900	Exclude from EORP. Exclude from PSRS. Exclude from CORP.
721D	S20	6039	STIPEND-SPECIAL DUTY - 20%	X		ZR30			X		X	X	X	X	X	X	X	X	Weekly payment of a SPECIAL ASSIGNMENT stipend in addition to regular pay. Ongoing additional pay for performing additional duties or a special assignment based on specific conditions. Restricted to Dept of Public Safety.		LW110, PS100, PS110, PS120, PS130, PS140, PS200, PS300, PS400, PS500, PS900	Exclude from EORP. Exclude from PSRS. Exclude from CORP.

## GAO CENTRAL PAYROLL

## HRIS PAY CODE LISTING

PAY CODE	PAY SUM GRP	WAGE EXPENSE (AFIS COBJ)	PAY CODE DESCRIPTION	HRIS INPUT					INCLUDED IN			TAXABLE				RETIREMENT				STATE PERSONNEL SYSTEM RESTRICTION	PROCESS LEVEL	CONCERN / CHANGE BEING REVIEWED	
				HRS	AMT	STD TIME REC	EE GROUP	SYS GEN	Overline	SHIFT	% ERE	Federal	State	Soc Sec	Medicare	ASRS	CORP	PSRS	EORP				
722	HBF	6034	HIRING INCENTIVE-\$		X	ZR30			X		X	X	X	X	X	X	X	X	X	Payment of a HIRING INCENTIVE stipend in addition to regular pay. Sign-on bonus at time of hire, or new position, awarded to employees under certain conditions. If paid in a lump sum, must allocate to each week earned.	Up to \$5,000		Exclude from EORP. Exclude from PSRS. Exclude from CORP.
722A	HBA	6034	STIPEND-HIRING BONUS-\$5160 ANN		X				X		X	X	X	X						Weekly payment of a HIRING INCENTIVE stipend in addition to regular pay. Sign-on bonus at time of hire, or new position, paid in a LUMP SUM, and awarded to employees under certain conditions. \$5,160 Annual. Restricted to Dept of Corrections.			
722B	HBW	6034	STIPEND - HIRING BONUS-\$100	X		ZR30		X	X		X	X	X	X	X	X	X	X	X	Weekly payment of a HIRING INCENTIVE stipend in addition to regular pay. Sign-on bonus at time of hire, or new position, paid weekly, and awarded to employees under certain conditions. \$2,600 Annually. Restricted to Dept of Corrections.			Exclude from EORP. Exclude from PSRS. Exclude from CORP.
723	723	6032	STIPEND-STATEWIDE WORK/ADJ-\$		X				X		X	X	X	X	X					Recording a pay adjustment to Statewide Work Stipend(s). This pay code should be used for any adjustments to pay code 723A. Restricted to positions approved by ADOA Class & Comp.			
723A	73A	6032	STIPEND-STATEWIDE WORK-10%	X		XR30	PRSTATEW10%	X	X		X	X	X	X	X	X				Weekly payment, over and above base pay, to employees who work in designated positions that provide statewide services to all agencies. Restricted to positions approved by ADOA Class & Comp.			
725	725	6039	STIPEND-VIRTUAL OFFICE-\$32.80	X		XR30	PRHCVRTOFC	X	X		X	X	X	X	X	X	X	X	X	Weekly payment of a VIRTUAL OFFICE stipend in addition to regular pay. \$852.80 Annually.			Exclude from EORP. Exclude from PSRS. Exclude from CORP.
728	728	6039	STIPEND-SNOW PLOW-BASE	X					X		X	X	X	X						Weekly payment of a SNOW PLOW stipend in addition to regular pay. Pays snow plow hours at base hourly rate. INACTIVE.	DT710, DT720, DT730		Add dash in pay code description.
728A	72A	6039	STIPEND - SNOW PLOW \$22.50	X				X	X		X	X	X	X						Weekly payment of a SNOW PLOW stipend in addition to regular pay. Pays snow plow hours at \$22.50 per hour. INACTIVE.	DT710, DT720, DT730		
729	729	6039	STIPEND-SNOW PLOW - \$9.00	X				X	X		X	X	X	X	X	X	X	X		Weekly payment of a SNOW PLOW stipend in addition to regular pay. Pays snow plow hours at \$9 per hour.	DT100, DT510, DT710, DT720, DT730		Exclude from EORP. Exclude from PSRS.
729	729	6039	STIPEND-SNOW PLOW - \$9.00	X				X	X		X	X	X	X	X	X	X	X	X	Weekly payment of a SNOW PLOW stipend in addition to regular pay. Pays snow plow hours at \$9 per hour.	DT100, DT510, DT710, DT720, DT730		Exclude from EORP. Exclude from PSRS.
730	730	6035	SPOT INCENTIVE-DISCRETIONARY-\$		X						X	X	X	X	X	X	X	X	X	Payment of a ONE-TIME, DISCRETIONARY bonus given under certain conditions such as extraordinary achievement if approved. Must meet FLSA criteria as DISCRETIONARY (ie. surprise bonus to the EE).	Up to \$2,000/EE/FY Agency plan required each Fiscal Year used.		Exclude from EORP. Exclude from CORP.
740	740	6039	STIPEND - SPECIAL UNIT - \$		X	ZR30			X		X	X	X	X	X	X	X	X	X	Weekly payment of a SPECIAL UNIT stipend in addition to regular pay.			Exclude from EORP. Exclude from PSRS. Exclude from CORP.

## GAO CENTRAL PAYROLL

## HRIS PAY CODE LISTING

PAY CODE	PAY SUM GRP	WAGE EXPENSE (AFIS COBJ)	PAY CODE DESCRIPTION	HRIS INPUT				INCLUDED IN			TAXABLE				RETIREMENT				STATE PERSONNEL SYSTEM RESTRICTION	PROCESS LEVEL	CONCERN / CHANGE BEING REVIEWED
				HRS	AMT	STD TIME REC	EE GROUP	SYS GEN	OverTime	% ERE SHIFT	Federal	State	Soc Sec	Medicare	ASRS	CORP	PSRS	EORP			
740A	SUF	6036	STIPEND - SPECIAL UNIT-\$28	X		XR30	PRDCSPUNIT	X	X	X	X	X	X	X	X	X	X	X	Weekly payment of a SPECIAL UNIT stipend in addition to regular pay. \$728.00 Annually.		Exclude from EORP. Exclude from PSRS. Exclude from CORP.
745	745	6039	STIPEND - RETENTION - \$		X	ZR30			X	X	X	X	X	X	X	X	X	X	Weekly payment of a RETENTION stipend in addition to regular pay if approved. If paid in a lump sum, must allocate to each week earned.	Up to 5%/EE/FY. Agency plan required each Fiscal Year used.	Exclude from EORP. Exclude from PSRS.
745A	R50	6039	STIPEND-RETENTION - \$50 WKLY	X		ZR30		X	X	X	X	X	X	X	X	X	X	X	Weekly payment of a RETENTION stipend in addition to regular pay. Recorded weekly. \$2,600 Annually. Restricted to Dept. of Corrections.		Exclude from EORP. Exclude from PSRS. Exclude from CORP.
746A	R25	6039	STIPEND-RETENTION - 2.5%	X		ZR30		X	X	X	X	X	X	X	X	X	X	X	Weekly payment of a RETENTION stipend in addition to regular pay. Recorded weekly. 2.5% X base hourly rate X hours included in HRIS "USE" payclass (essentially all hours paid except payout hours). Restricted to Dept. of Juvenile Corrections.		Exclude from EORP. Exclude from PSRS. Exclude from CORP.
746B	RT3	6039	STIPEND-RETENTION - 3%	X		ZR30		X	X	X	X	X	X	X	X	X	X	X	Weekly payment of a RETENTION stipend in addition to regular pay. Recorded weekly. 3% X base hourly rate X hours included in HRIS "USE" payclass (essentially all hours paid except payout hours). Restricted to Dept. of Juvenile Corrections.		Exclude from EORP. Exclude from PSRS. Exclude from CORP.
746C	RT4	6039	STIPEND-RETENTION - 4%	X		ZR30		X	X	X	X	X	X	X	X	X	X	X	Weekly payment of a RETENTION stipend in addition to regular pay. 4% X base hourly rate X hours included in HRIS "USE" payclass (essentially all hours paid except payout hours). Recorded weekly. Restricted to Dept. of Juvenile Corrections.		Exclude from EORP. Exclude from PSRS. Exclude from CORP.
750	750	6034	STIPEND - RECRUITMENT - \$		X	ZR30			X	X	X	X	X	X	X	X	X	X	Weekly payment of a RECRUITMENT stipend in addition to regular pay if approved. If paid in a lump sum, must allocate to each week earned.		Exclude from EORP. Exclude from PSRS. Exclude from CORP.
750A	R80	6034	STIPEND - RECRUITMENT - \$160	X		ZR30		X	X	X	X	X	X	X	X	X	X	X	Weekly payment of a RECRUITMENT stipend in addition to regular pay. \$4,160.00 Annually. Restricted to Dept of Veterans Services.		Exclude from EORP. Exclude from PSRS. Exclude from CORP.
750B	R12	6034	STIPEND - RECRUITMENT - \$240	X		ZR30		X	X	X	X	X	X	X	X	X	X	X	Weekly payment of a RECRUITMENT stipend in addition to regular pay. \$6,240.00 Annually. Restricted to Dept of Veterans Services.		Exclude from EORP. Exclude from PSRS. Exclude from CORP.
750C	R16	6034	STIPEND - RECRUITMENT - \$320	X		ZR30		X	X	X	X	X	X	X	X	X	X	X	Weekly payment of a RECRUITMENT stipend in addition to regular pay. \$8,320.00 Annually. Restricted to Dept of Veterans Services.		Exclude from EORP. Exclude from PSRS. Exclude from CORP.

## GAO CENTRAL PAYROLL

## HRIS PAY CODE LISTING

PAY CODE	PAY SUM GRP	WAGE EXPENSE (AFIS COBJ)	PAY CODE DESCRIPTION	HRIS INPUT				SYS GEN	INCLUDED IN			TAXABLE				RETIREMENT				STATE PERSONNEL SYSTEM RESTRICTION	PROCESS LEVEL	CONCERN / CHANGE BEING REVIEWED
				HRS	AMT	STD TIME REC	EE GROUP		OverTime	SHIFT	% ERE	Federal	State	Soc Sec	Medicare	ASHS	CORP	PSRS	EORP			
755	RFF	6035	REFERRAL INCENTIVE PAYMENT-\$		X	ZR30					X	X	X	X	X	X	X	X	X	Up to \$1,000/ref \$3,000/EE/FY		Exclude from EORP. Exclude from PSRS.
755A	RFL	6035	STIPEND - REFERRAL		X						X	X	X	X	X	X	X	X	X			Exclude from EORP. Exclude from PSRS. Exclude from CORP.
760	760	6039	STIPEND - CERTIFICATION - \$		X	ZR30			X		X	X	X	X	X	X	X	X	X	Weekly payment of a CERTIFICATION stipend in addition to regular pay if approved.		Exclude from EORP. Exclude from PSRS. Exclude from CORP.
760A	C12	6039	STIPEND-CERTIFICATION-\$25.60	X		XR30	PRMASTART	X	X		X	X	X	X	X	X	X	X	X	Weekly payment of a CERTIFICATION stipend in addition to regular pay. \$665.60 Annually. Restricted to Dept. of Emergency and Military Affairs.		Exclude from EORP. Exclude from PSRS. Exclude from CORP.
760B	C28	6039	STIPEND-CERTIFICATION-\$58.40	X		XR30	PRMASECFF	X	X		X	X	X	X	X	X	X	X	X	Weekly payment of a CERTIFICATION stipend in addition to regular pay. \$1,518.40 Annually. Restricted to Dept. of Emergency and Military Affairs.		Exclude from EORP. Exclude from PSRS. Exclude from CORP.
760C	C32	6039	STIPEND-CERTIFICATION-\$65.60	X		XR30	PRMALEVA	X	X		X	X	X	X	X	X	X	X	X	Weekly payment of a CERTIFICATION stipend in addition to regular pay. \$1,705.60 Annually. Restricted to Dept. of Emergency and Military Affairs.		Exclude from EORP. Exclude from PSRS. Exclude from CORP.
760D	C16	6039	STIPEND-CERTIFICATION-\$100	X		XR30	PPRLECERT	X	X		X	X	X	X	X	X	X	X	X	Weekly payment of a CERTIFICATION stipend in addition to regular pay. \$2,600.00 Annually. Restricted to Parks Board.		Exclude from EORP. Exclude from PSRS. Exclude from CORP.
760E	C42	6039	STIPEND-CERTIFICATION-\$86.40	X		XR30	PRMALEVB	X	X		X	X	X	X	X	X	X	X	X	Weekly payment of a CERTIFICATION stipend in addition to regular pay. \$2,246.40 Annually. Restricted to Dept. of Emergency and Military Affairs.		Exclude from EORP. Exclude from PSRS. Exclude from CORP.
760F	C3T	6039	STIPEND-CERTIFICATION-\$64.80	X		ZR30		X	X		X	X	X	X	X	X	X	X	X	Weekly payment of a CERTIFICATION stipend in addition to regular pay. Tech \$1,684.80 Annually. Restricted to Dept. of Transportation.		Exclude from EORP. Exclude from PSRS. Exclude from CORP.
760G	C95	6039	STIPEND-CERTIFICATION-\$192	X		ZR30		X	X		X	X	X	X	X	X	X	X	X	Weekly payment of a CERTIFICATION stipend in addition to regular pay. Tech \$4,992.00 Annually. Restricted to Dept. of Transportation.		Exclude from EORP. Exclude from PSRS. Exclude from CORP.

PAY CODE	PAY SUM GRP	WAGE EXPENSE (AFIS COBJ)	PAY CODE DESCRIPTION	HRIS INPUT				INCLUDED IN			TAXABLE			RETIREMENT				STATE PERSONNEL SYSTEM RESTRICTION	PROCESS LEVEL	CONCERN / CHANGE BEING REVIEWED
				HRS	AMT	STD TIME REC	EE GROUP	SYS GEN	OverTime	SHIFT	% ERE	Federal	State	Soc Sec	Medicare	ASRS	CORP			
760H	C19	6039	STIPEND-CERTIFICATION-\$40	X		ZR30		X	X	X	X	X	X	X	X	X	X	Weekly payment of a CERTIFICATION stipend in addition to regular pay. Tech \$1,040.00 Annually. Restricted to Dept. of Transportation.	Exclude from EORP. Exclude from PSRS. Exclude from CORP.	
760J	C30	6039	STIPEND-CERTIFICATION-\$60	X		ZR30		X	X	X	X	X	X	X	X	X	X	Weekly payment of a CERTIFICATION stipend in addition to regular pay. Tech \$1,560.00 Annually. Restricted to Dept. of Transportation.	Exclude from EORP. Exclude from PSRS. Exclude from CORP.	
760K	C18	6039	STIPEND-CERTIFICATION-\$37.60	X		ZR30		X	X	X	X	X	X	X	X	X	X	Weekly payment of a CERTIFICATION stipend in addition to regular pay. Tech \$977.60 Annually. Restricted to Dept. of Transportation.	Exclude from EORP. Exclude from PSRS. Exclude from CORP.	
760M	C15	6039	STIPEND-CERTIFICATION-\$69.60	X		XR30	PRDTTOCCR1	X	X	X	X	X	X	X	X		X	Weekly payment of a CERTIFICATION stipend in addition to regular pay. Tech \$1,809.60 Annually. Restricted to Dept. of Transportation.	Exclude from EORP. Exclude from PSRS.	
760N	C3H	6039	STIPEND-CERTIFICATION-\$139.20	X		XR30	PRDTTOCCR2	X	X	X	X	X	X	X	X		X	Weekly payment of a CERTIFICATION stipend in addition to regular pay. Tech \$3,619.20 Annually. Restricted to Dept. of Transportation.	Exclude from EORP. Exclude from PSRS.	
761A	CT6	6039	STIPEND - CERTIFICATION - 6%	X		XR30	PRMAFFEMT	X	X	X	X	X	X	X	X		X	Weekly payment of a CERTIFICATION stipend in addition to regular pay. 6% X base hourly rate X hours included in HRIS "USE" payclass (essentially all hours paid except payout hours). Restricted to Dept. of Emergency and Military Affairs.	Exclude from EORP. Exclude from PSRS. Exclude from CORP.	
761B	CT8	6039	STIPEND - CERTIFICATION - 8%	X		XR30	PRMAFFPARA	X	X	X	X	X	X	X	X		X	Weekly payment of a CERTIFICATION stipend in addition to regular pay. 8% X base hourly rate X hours included in HRIS "USE" payclass (essentially all hours paid except payout hours). Restricted to Dept. of Emergency and Military Affairs.	Exclude from EORP. Exclude from PSRS. Exclude from CORP.	
770	770	6039	STIPEND -EDUCATIONAL - \$		X				X	X	X	X	X	X	X		X	Payment of an EDUCATION stipend in addition to regular pay if approved.	Exclude from EORP. Exclude from PSRS. Exclude from CORP.	
771	771	6039	STIPEND - DES CPS MSW - \$39.20	X		XR30	WAS PRDEEDUMSW	X	X	X	X	X	X	X	X		X	Weekly payment of a DES CPS MSW stipend in addition to regular pay. \$1,019.20 Annually. Restricted to Dept. of Economic Security.	Exclude from EORP. Exclude from PSRS.	
771A	E25	6046	STIPEND -EDUCATIONAL - 2.5%	X		XR30	PRDCEDUCA	X	X	X	X	X	X	X	X		X	Weekly payment of an EDUCATION stipend in addition to regular pay. 2.5% X base hourly rate X hours included in HRIS "USE" payclass (essentially all hours paid except payout hours). Restricted to Dept. of Corrections.	Exclude from EORP. Exclude from PSRS. Exclude from CORP.	
771B	ES5	6046	STIPEND -EDUCATIONAL - 5%	X		XR30	PRDCEDUCBA	X	X	X	X	X	X	X	X		X	Weekly payment of an EDUCATION stipend in addition to regular pay. 5% X base hourly rate X hours included in HRIS "USE" payclass (essentially all hours paid except payout hours). Restricted to Dept. of Corrections.	Exclude from EORP. Exclude from PSRS. Exclude from CORP.	

## GAO CENTRAL PAYROLL

## HRIS PAY CODE LISTING

PAY CODE	PAY SUM GRP	WAGE EXPENSE (AFIS COBJ)	PAY CODE DESCRIPTION	HRIS INPUT				SYS GEN	INCLUDED IN			TAXABLE				RETIREMENT				STATE PERSONNEL SYSTEM RESTRICTION	PROCESS LEVEL	CONCERN / CHANGE BEING REVIEWED
				HRS	AMT	STD TIME REC	EE GROUP		OverTime	SHIFT	% ERE	Federal	State	Soc Sec	Medicare	ASRS	CORP	PSRS	EORP			
771C	E75	6046	STIPEND -EDUCATIONAL - 7.5%	X		XR30	PRDCEUCMA	X	X		X	X	X	X	X	X	X	X	Weekly payment of an EDUCATION stipend in addition to regular pay. 7.5% X base hourly rate X hours included in HRIS "USE" payclass (essentially all hours paid except payout hours). Restricted to Dept. of Corrections.		Exclude from EORP. Exclude from PSRS. Exclude from CORP.	
772	772	6039	STIPEND - DES INVESTIGATIONS %		X				X		X	X	X	X	X	X	X	X	Weekly payment of an INVESTIGATION stipend in addition to regular pay. Restricted to Dept. of Economic Security. DES will be sending this pay code on the AZ120.		Exclude from EORP. Exclude from PSRS.	
773	773	6039	STIPEND-DES-FOSTER CARE%	X		XR30	WAS PRDEDDFOS	X	X		X	X	X	X	X	X	X	X	Weekly payment of a FOSTER CARE stipend in addition to regular pay. Restricted to Dept. of Economic Security.		Exclude from EORP. Exclude from PSRS.	
774	774	6039	STIPEND-DES-SUPVSR-CASELOAD%	X				X	X		X	X	X	X	X				Weekly payment of a CASELOAD stipend in addition to regular pay. Only for FLSA Exempt employees. Restricted to Dept. of Economic Security.			
774A	74A	6039	STIPEND-DE-SUPVSR-CASELOAD-ADJ		X				X		X	X	X	X	X	X			Use to record adjustments to pay code 774. Restricted to Dept. of Economic Security.			
775	TRF	6039	STIPEND - TRAINING - \$		X				X		X	X	X	X	X	X	X	X	Payment of a TRAINING stipend in addition to regular pay.		Exclude from EORP. Exclude from PSRS. Exclude from CORP.	
776	776	6039	STIPEND TRAINING-FTO-\$1.00 HR		X				X		X	X	X	X	X	X	X	X	Weekly payment of a TRAINING stipend in addition to regular pay. Restricted to Dept. of Juvenile Corrections.		Exclude from EORP. Exclude from PSRS. Exclude from CORP.	
777	ACD	6039	STIPEND - ACADEMY - \$		X				X		X	X	X	X	X	X	X	X	Payment of an ACADEMY stipend in addition to regular pay if approved.		Exclude from EORP. Exclude from PSRS. Exclude from CORP.	
778A	CL5	6039	STIPEND - COTA LT 5%	X		XR30	WAS PRDCCOTALT	X	X		X	X	X	X	X	X	X	X	Weekly payment of a COTA LT stipend in addition to regular pay. 5% X base hourly rate X hours included in HRIS "USE" payclass (essentially all hours paid except payout hours). Restricted to Dept. of Corrections. ENDED USE. INACTIVE - NO LONGER USED.		Exclude from EORP. Exclude from PSRS. Exclude from CORP.	
778B	CST	6039	STIPEND - COTA SGT 10%	X		XR30	WAS PRDCCOTASG	X	X		X	X	X	X	X	X	X	X	Weekly payment of a COTA LT stipend in addition to regular pay. 10% X base hourly rate X hours included in HRIS "USE" payclass (essentially all hours paid except payout hours). Restricted to Dept. of Corrections. ENDED USE. INACTIVE - NO LONGER USED.		Exclude from EORP. Exclude from PSRS. Exclude from CORP.	
779	779	6039	STIPEND-COTA CLS ADVISR-\$88.80	X				X	X		X	X	X	X	X	X	X	X	Weekly payment of a COTA CLASS ADVISOR stipend in addition to regular pay. \$2,308.80 Annually. Restricted to Dept. of Corrections. ENDED USE. INACTIVE - NO LONGER USED.		Exclude from EORP. Exclude from PSRS. Exclude from CORP.	

## GAO CENTRAL PAYROLL

## HRIS PAY CODE LISTING

PAY CODE	PAY SUM GRP	WAGE EXPENSE (AFIS COBJ)	PAY CODE DESCRIPTION	HRIS INPUT				INCLUDED IN			TAXABLE				RETIREMENT				STATE PERSONNEL SYSTEM RESTRICTION	PROCESS LEVEL	CONCERN / CHANGE BEING REVIEWED
				HRS	AMT	STD TIME REC	EE GROUP	SYS GEN	Overtime	SHIFT	% ERE	Federal	State	Soc Sec	Medicare	ASRS	CORP	PSRS			
780	780	6039	STIPEND - LANGUAGE - \$		X					X		X	X	X	X	X	X	X	Payment of a LANGUAGE stipend in addition to regular pay if approved.		Exclude from EORP. Exclude from PSRS. Exclude from CORP.
780A	78A	6039	STIPEND-LANGUAGE-A-\$39.20	X		XR30	WAS PRDELANGBI	X	X		X	X	X	X	X	X	X	X	Weekly payment of a LANGUAGE stipend in addition to regular pay. \$1,019.20 Annually. Restricted to Dept of Economic Security.		Exclude from EORP. Exclude from PSRS. Exclude from CORP.
780B	78B	6039	STIPEND-LANGUAGE-B-\$39.20	X		XR30	PRAGLANGBI	X	X		X	X	X	X	X	X	X	X	Weekly payment of a LANGUAGE stipend in addition to regular pay. \$1,019.20 Annually. Restricted to Dept of Agriculture.		Exclude from EORP. Exclude from PSRS. Exclude from CORP.
781	781	6039	STIPEND - LANGUAGE - \$39.20	X		XR30	WAS PRDJLANGBI-DJ	X	X		X	X	X	X	X	X	X	X	Weekly payment of a LANGUAGE stipend in addition to regular pay. \$1,019.20 Annually. Restricted to Dept of Juvenile Corrections.		Exclude from EORP. Exclude from PSRS. Exclude from CORP.
788	788	6035	MERIT INCENTIVE-DISCRETIONRY-\$		X						X	X	X	X	X				Payment of a MERIT BASED INCENTIVE bonus paid under certain conditions in lieu of a merit increase to base salary if approved. If paid in a lump sum, allocate to each week earned. Must meet FLSA criteria as DISCRETIONARY (ie. surprise to the EE).	Up to 4% for Up to 30% Ees. Must combine pay codes 788,789 to determine Merit Limits. Agency plan required each Fiscal Year used.	
789	789	6035	MERIT BASED INCENTIVE-\$		X				X		X	X	X	X	X	X	X	X	Payment of a MERIT BASED INCENTIVE bonus paid under certain conditions in lieu of a merit increase to base salary if approved. If paid in a lump sum, must allocate to each week earned.	Up to 4% for Up to 30% EEs. Must combine pay codes 788,789 to determine Merit Limits. Agency plan required each Fiscal Year used.	Exclude from EORP. Exclude from PSRS.
790	790	6035	GOAL BASED INCENTIVE-\$		X				X		X	X	X	X	X	X	X	X	Payment of a GOAL BASED INCENTIVE bonus awarded to an employee under certain conditions who has met established individual, team, unit, division or similar goals if approved. If paid in a lump sum, must allocate to each week earned.	Up to \$3,000/EE/FY Agency plan required each Fiscal Year used.	Exclude from EORP. Exclude from PSRS. Exclude from CORP.
790A	79A	6058	CRITICAL RETENTION PAYMENT	X		XR30	WAS ERFPAY2P5 IS RETBONUS	X	X		X	X	X	X	X	X			System generated weekly payment of the 5% critical retention payment per SB1523 scheduled from 9/29/12 thru 6/21/13.		
790B	79B	6028	SPEC PERFORMANCE PAY W/O RET	X		XR30	PERFPAY2P5	X			X	X	X	X					System generated weekly payment of the special performance pay of 2.75% for Payments without Retirement. INACTIVE - NO LONGER USED.		



## GAO CENTRAL PAYROLL

## HRIS PAY CODE LISTING

PAY CODE	PAY SUM GRP	WAGE EXPENSE (AFIS COBJ)	PAY CODE DESCRIPTION	HRIS INPUT				INCLUDED IN			TAXABLE				RETIREMENT			STATEWIDE PAY CODE USAGE, COMMENTS, EXCEPTIONS. LIMITS AND/OR RESTRICTIONS.	STATE PERSONNEL SYSTEM RESTRICTION	PROCESS LEVEL	CONCERN / CHANGE BEING REVIEWED		
				HRS	AMT	STD TIME REC	EE GROUP	SYS GEN	OverTime	SHIFT	% ERE	Federal	State	Soc Sec	Medicare	ASRS	COBP					PSRS	EORP
790C	79C	6058	CRITICAL RETENTION HRS >40	X		XR30	WAS PERFPAY2P5 IS RETBONUS	X	X		X	X	X	X	X					System generated weekly payment of the 5% critical retention payment per SB1523 scheduled from 9/29/12 thru 6/21/13 for HOURS OVER 40 per week.			
790D	79D	6028	SPEC PERFORMANCE PAY-DEMA		X				X	X	X	X	X	X	X	X		X	X	Weekly payment of the special performance pay of 2.75%. This is manually calculated for Firefighters. Relates to 790A. INACTIVE - NO LONGER USED.	MA300, MA400		Exclude from EORP. Exclude from PSRS.
790E	79E	6028	SPEC PERFORM PAY W/O RET-DEMA		X					X	X	X	X	X						Weekly payment of the special performance pay of 2.75% for Payments without Retirement. This is manually calculated for Firefighters. Relates to 790B. INACTIVE - NO LONGER USED.	MA300, MA400		
790F	79F	6058	CRITICAL RETENTION ADJ		X				X		X	X	X	X	X					Weekly payment of the 5% critical retention payment per SB1523 scheduled from 9/29/12 thru 6/21/13. For use on manual payments and adjustments ONLY. Relates to 790A.			
790G	79G	6058	CRIT RETEN COMP PAYOUT W/O RET		X						X	X	X	X	X					Payment of the 5% critical retention payment per SB1523 scheduled from 9/29/12 thru 6/21/13. For use on PAYMENTS WITHOUT RETIREMENT, on manual payments and adjustments ONLY.			
790H	79H	6058	CRITICAL RETENTION ADJ HRS >40		X				X		X	X	X	X	X	X		X		Payment of the 5% critical retention payment per SB1523 scheduled from 9/29/12 thru 6/21/13 for HOURS OVER 40 per week. For use on manual payments and adjustments ONLY. Relates to 790C.			
790J	79J	6028	SPEC PERFORMANCE PAY WITH RET	X		XR30	WAS PERFPAY2P5	X		X	X	X	X	X	X	X	X	X	X	Weekly payment of the special performance pay of 2.75% for Payments with Retirement. INACTIVE - NO LONGER USED.			Exclude from EORP. Exclude from PSRS.
790K	79K	6058	CRIT RETEN COMP PAYOUT W/RET		X						X	X	X	X	X	X		X		Weekly payment of the 5% critical retention payment per SB1523 scheduled from 9/29/12 thru 6/21/13. For use on PAYMENTS WITH RETIREMENT, on manual payments and adjustments ONLY. For ASRS members hired before 1984 who elect.			
790M	79M	6028	SPEC PERFORM PAY W/RET-DEMA		X					X	X	X	X	X	X	X	X	X	X	Weekly payment of the special performance pay of 2.75% for Payments with Retirement. This is manually calculated for Firefighters. Relates to 790E. INACTIVE - NO LONGER USED.	MA300, MA400		Exclude from EORP. Exclude from PSRS.
790N	79N	6035	SPEC PERF PAY ADOT 3%	X		XR30	WAS PERFPAY2P5 IS PRPERFADOT	X	X		X	X	X	X	X	X	X	X	X	System generated weekly payments made pursuant to ADOT 3% Special Performance Pay Legislation. Restricted to Dept. of Transportation.			Exclude from EORP. Exclude from PSRS.
790P	79P	6035	SPEC PERF PAY ADOT ADJ		X				X		X	X	X	X	X	X	X	X	X	Adjustment to payments made pursuant to ADOT 3% Special Performance Pay Legislation. Restricted to Dept. of Transportation.			Exclude from EORP. Exclude from PSRS.
795	795	6039	HEALTH IMPACT INCENTIVE AWARD		X							X	X	X	X					Payments to eligible employees who qualify for an ADOA Health Impact Program incentive by participating in and successfully completing qualifying activities such as preventive health activities, screenings, and/or health education.			
REIMBURSEMENTS-NON TRAVEL																							
600	600	7311	UNIFORM REIMBURSE-NONTAX		X															Payment of NON-Taxable Uniform Reimbursement under an IRS Accountable plan.			

GAO CENTRAL PAYROLL

HRIS PAY CODE LISTING

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				HRS	AMT	STD TIME REC	EE GROUP	SYS GEN	OverTime	% ERE SHIFT	Federal	State	Soc Sec	Medicare	ASRS	CORP	PSRS	EOBP			
600A	U60	6053	UNIFORM ALLOW - \$60	X															Payment of NON-Taxable Uniform Reimbursement under an IRS Accountable plan. INACTIVE, NO LONGER USED		
600B	U35	6053	UNIFORM ALLOW - \$35.00	X															Payment of NON-Taxable Uniform Reimbursement under an IRS Accountable plan. INACTIVE, NO LONGER USED		
600C	U30	6053	UNIFORM ALLOW - \$30.00	X															Payment of NON-Taxable Uniform Reimbursement under an IRS Accountable plan. INACTIVE, NO LONGER USED		
600D	U50	6053	UNIFORM ALLOW - \$50.00	X															Payment of NON-Taxable Uniform Reimbursement under an IRS Accountable plan. INACTIVE, NO LONGER USED		
600E	U40	6053	UNIFORM ALLOW - \$40.00	X															Payment of NON-Taxable Uniform Reimbursement under an IRS Accountable plan. INACTIVE, NO LONGER USED		
600F	U25	6053	UNIFORM ALLOW - \$25.00	X															Payment of NON-Taxable Uniform Reimbursement under an IRS Accountable plan. INACTIVE, NO LONGER USED		
600G	U66	6053	UNIFORM ALLOW - \$66.00	X															Payment of NON-Taxable Uniform Reimbursement under an IRS Accountable plan. INACTIVE, NO LONGER USED		
600H	U28	6053	UNIFORM ALLOW - \$28.00	X															Payment of NON-Taxable Uniform Reimbursement under an IRS Accountable plan. INACTIVE, NO LONGER USED		
600J	U16	6053	UNIFORM ALLOW - \$16.50	X															Payment of NON-Taxable Uniform Reimbursement under an IRS Accountable plan. INACTIVE, NO LONGER USED		
600K	U10	6053	UNIFORM ALLOW - \$10.00	X															Payment of NON-Taxable Uniform Reimbursement under an IRS Accountable plan. INACTIVE, NO LONGER USED		
600M	U3F	6053	UNIFORM ALLOW - \$35.00	X															Payment of NON-Taxable Uniform Reimbursement under an IRS Accountable plan. INACTIVE, NO LONGER USED		
600N	U70	6053	UNIFORM ALLOW - \$70.00	X															Payment of NON-Taxable Uniform Reimbursement under an IRS Accountable plan. INACTIVE, NO LONGER USED		
600P	U1S	6053	UNIFORM ALLOW - \$16.00	X															Payment of NON-Taxable Uniform Reimbursement under an IRS Accountable plan. INACTIVE, NO LONGER USED		
600Q	U75	6053	UNIFORM ALLOW - \$75.00	X															Payment of NON-Taxable Uniform Reimbursement under an IRS Accountable plan. INACTIVE, NO LONGER USED		
601	601	7311	UNIFORM ALLOWANCE-TAXABLE		X	XR30	PRPRUNIGRP1, PRDTMVDUN1, PRPRUNIGRP2, PRDTMVDUN2, PRDCUNIFRM, PRAHUNIF, PRMAUNIF, PRGFUNICO, PRGFUNICWL, PRDTMVUN12, PRPSUNIF1, PRPSUNIF3, PRPSUNIF4, PRPSUNIF5					X	X	X	X				Payment of Taxable Uniform Allowance under a non-accountable plan. Pays only on Cycle 2.		

## GAO CENTRAL PAYROLL

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				HRS	AMT	STD TIME REC	EE GROUP	SYS GEN	OverTime	% ERE SHIFT	Federal	State	Soc Sec	Medicare	ASRS	CORP	PSRS	EORP			
650	650	7179	CELL PHONE REIMB-NONTAX		X																For reimbursing employee eligible costs associated with WIRELESS DEVICES in accordance with GAO Technical Bulletin 10-12. Approved GAO Form 502 required before payment.
652	652	7256	REPAIR&MAINT-VEH REIMB-NONTAX		X																For reimbursing employee eligible costs associated with VEHICLE REPAIR AND MAINTENANCE in accordance with GAO Technical Bulletin 10-12. Approved GAO Form 502 required before payment.
654	654	7269	TOOLS REIMBURSEMENT-NONTAX		X																For reimbursing employee eligible costs associated with TOOLS in accordance with GAO Technical Bulletin 10-12. Approved GAO Form 502 required before payment.
655	655	7269	TOOLS ALLOWANCE-TAXABLE		X						X	X	X	X							For reimbursing employee eligible costs associated with TOOLS in accordance with GAO Technical Bulletin 10-12. Payment made under an approved, non-accountable plan. , DT100
655	655	7269	TOOLS ALLOWANCE-TAXABLE		X						X	X	X	X							For reimbursing employee eligible costs associated with TOOLS in accordance with GAO Technical Bulletin 10-12. Payment made under an approved, non-accountable plan. , DT100
656	656	7321	OFFICE SUPPLIES REIMB-NONTAX		X																For reimbursing employee eligible costs associated with OFFICE SUPPLIES in accordance with GAO Technical Bulletin 10-12. Approved GAO Form 502 required before payment.
658	658	7341	HOUSEKEEPING SUPP REIMB-NONTAX		X																For reimbursing employee eligible costs associated with HOUSEKEEPING SUPPLIES in accordance with GAO Technical Bulletin 10-12. Approved GAO Form 502 required before payment.
659	659	7452	EDUCATION ASSISTANCE PROGRAM		X						X	X	X	X					R2-5A-405		For reimbursing employee eligible costs covered by an EDUCATIONAL ASSISTANCE PROGRAM in accordance with GAO Technical Bulletin 10-12. Approved GAO Form 502 required before payment.
660	660	7452	EDUC ASSISTANCE OTHER-NONTAX		X														R2-5A-405		For reimbursing employee eligible costs for NONTAXABLE EDUCATIONAL ASSISTANCE in accordance with GAO Technical Bulletin 10-12. Approved GAO Form 502 required before payment.
661	661	7452	EDUC ASSISTANCE OTHER-TAXABLE		X						X	X	X	X					R2-5A-405		For reimbursing employee eligible costs for TAXABLE EDUCATIONAL ASSISTANCE in accordance with GAO Technical Bulletin 10-12. Approved GAO Form 502 required before payment.
662	662	7455	CONF/TRAINING FEE REIMB-NONTAX		X																For reimbursing employee eligible costs for CONFERENCE AND TRAINING FEES in accordance with GAO Technical Bulletin 10-12. Approved GAO Form 502 required before payment.
664	664	7481	POSTAGE/DELIVERY REIMB-NONTAX		X																For reimbursing employee eligible costs for POSTAGE AND DELIVERY in accordance with GAO Technical Bulletin 10-12. Approved GAO Form 502 required before payment.
668	668	7511	EMP RECOGNITION REIMB-NONTAX		X																For reimbursing employee eligible costs for EMPLOYEE RECOGNITION in accordance with GAO Technical Bulletin 10-12. Approved GAO Form 502 required before payment.

## GAO CENTRAL PAYROLL

## HRIS PAY CODE LISTING

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				HRS	AMT	STD TIME REC	EE GROUP	SYS GEN	OverTime	SHIFT	% ERE	Federal	State	Soc Sec	Medicare	ASRS	CORP	PSRS	EOBP	
670	670	7531	DUES AND PROF LIC REIMB-NONTAX		X															For reimbursing employee eligible costs for DUES AND PROFESSIONAL LICENSES in accordance with GAO Technical Bulletin 10-12. Approved GAO Form 502 required before payment.
672	672	7593	EMP RELOCATION REIMB-NONTAX		X							W2 Box 12 - CODE 'P'								R2-5A-406 For reimbursing employee eligible costs for NONTAXABLE EMPLOYEE RELOCATION in accordance with GAO Technical Bulletin 10-12. Approved GAO Form 502 required before payment.
698	698	7599	OTHER MISC REIMBURSEMNT-NONTAX		X															For reimbursing employee eligible costs for OTHER NONTAXABLE MISCELLANEOUS REIMBURSEMENTS in accordance with GAO Technical Bulletin 10-12. Approved GAO Form 502 required. May require subsequent expense classification adjustment in State Accounting System.
<b>REIMBURSEMENTS-TRAVEL</b>																				
920	920	6511	IN STATE AIRFARE		X															Amount paid for In State Airfare. See applicable travel related TBs on GAO website.
921	920	6516	IN STATE MILEAGE		X															Amount paid for In State Mileage. See applicable travel related TBs on GAO website.
922	920	6531	IN STATE LODGING		X															Amount paid for In State Lodging. See applicable travel related TBs on GAO website.
923	920	6541	IN STATE MEALS - W OVRNGT STAY		X															Amount paid for In State Non-taxable Meals. See applicable travel related TBs on GAO website.
924	930	6542	IN STATE MEALS-W/O OVNGT STY		X							X	X	X	X	W2 Box 14 - 'TXTRV'				Amount paid for In State Taxable Meals. See applicable travel related TBs on GAO website.
926	920	6599	IN STATE - MISC EXPENSE		X															Amount paid for In State Misc Expenses. May require subsequent expense classification adjustment in State Accounting System. See applicable travel related TBs on GAO website.
930	920	6611	OUTSTATE - AIRFARE		X															Amount paid for Out of State Airfare. See applicable travel related TBs on GAO website.
931	920	6621	OUTSTATE - CAR RENTAL		X															Amount paid for Out of State Car Rental. See applicable travel related TBs on GAO website.
932	920	6631	OUTSTATE - LODGING		X															Amount paid for Out of State Lodging. See applicable travel related TBs on GAO website.
933	920	6641	OUTSTATE-MEALS W OVRNGT STAY		X															Amount paid for Out of State Non-taxable Meals. See applicable travel related TBs on GAO website.
934	930	6642	OUTSTATE-MEALS W/O OVRNGT STY		X							X	X	X	X	W2 Box 14 - 'TXTRV'				Amount paid for Out of State Taxable Meals. See applicable travel related TBs on GAO website.
936	920	6699	OUTSTATE-MISC EXPENSE		X															Amount paid for Out of State Misc Expenses. May require subsequent expense classification adjustment in State Accounting System. See applicable travel related TBs on GAO website.
940	920	6612	OUT OF US AIR FARE		X															Amount paid for Out of the U.S. Airfare. See applicable travel related TBs on GAO website.
941	920	6622	OUT OF US CAR RENTAL		X															Amount paid for Out of the U.S. Car Rental. See applicable travel related TBs on GAO website.




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				HRS	STD AMT TIME REC	EE GROUP	SYS GEN	Overline	SHIFT	% ERE	Federal	State	Soc Sec	Medicare	ASRS	CORP	PSRS	EOBP			
942	920	6632	OUT OF US LODGING		X															Amount paid for Out of the U.S. Lodging. See applicable travel related TBs on GAO website.	
943	920	6651	OUT OF US MEALS W OVRNGT STAY		X															Amount paid for Out of the U.S. Non-Taxable Meals. See applicable travel related TBs on GAO website.	
944	930	6652	OUT OF US MEALS W/O OVRNGT STY		X							X	X	X	X					Amount paid for Out of the U.S. Taxable Meals. See applicable travel related TBs on GAO website.	
945	940	6571	TRAVEL ADVANCE		X							W2 Box 14 - 'TXTRV'								Amount advanced for travel purposes. See GAO TB 07-02.	
COURT AND AGENCY SETTLEMENTS																					
400	400	6033	SETTLEMENT-NO RETIREMENT		X					X	X	X	X	X						Payment made pursuant to a court or agency settlement. GAO review of terms for proper treatment required prior to payment.	
400A	40A	6033	SETTLEMENT-WITH RETIREMENT		X					X	X	X	X	X	X	X	X	X		Payment made pursuant to a court or agency settlement. GAO review of terms for proper treatment required prior to payment.	
401	401	6039	ADDNL PAY WITH RETIREMENT		X					X	X	X	X	X	X	X	X	X		Payment made pursuant to an agency agreement such as a Voluntary Separation Program (VSP). GAO review of terms for proper treatment required prior to payment.	
401A	41A	6039	ADDNL PAY NO RETIREMENT		X					X	X	X	X	X						Payment made pursuant to an agency agreement such as a Voluntary Separation Program (VSP). GAO review of terms for proper treatment required prior to payment.	
SPECIAL ITEMS																					
112	112	6099	GOVERNOR'S MENTOR PRGRM	X							X	X	X	X						Recording hours for the Governor's Mentoring Program. No pay. Initiative created in 2004 by Executive Order mentoring school age youth. Must complete commitment form.	
315A	31B	6011	EXCESS RETIREMENT REFUND		X					X	X	X	X	X						Refund of excess retirement contributions. Restricted to RASL Agency use. BR100, YY100	
315B	31C	6011	EXCESS RETIREMNT REFND NO FICA		X					X	X									Refund of excess retirement contributions without FICA taxes. Restricted to RASL Agency use.	
500	500	6099	AUTO USAGE		X	ZR30						X	X	X	X					Use to record non-cash taxable income for use of a State vehicle pursuant to IRS requirements. Increases taxable wage and may reduce employee's take home pay based on withholding elections.	
501	501	6099	INDUSTRIAL RETIREMENT CALC		X															Use to record amounts paid by Worker's Compensation in order to have HRIS properly calculate retirement contributions, if approved under ADOA Supplemental Benefit Program. Central Payroll Supplemental Benefits Calculator required.	
510	510	6099	NON CASH TAXABLE PRIZES		X						X	X	X	X						Use to record non-cash taxable income derived by a taxable prize awarded to employees.	
520	520	6099	IMPUTED INCOME NON CASH		X	ZR30						X	X	X	X					Use to record non-cash taxable income derived from value of employer provided coverage for a non federal tax dependent (imputed income).	
620	620	6056	MILITARY TAX-BASE/EMERGENCY PAY		X					X	X	X	X	X						Payment, if approved, for military base and emergency pay. Restricted to Dept of Emergency Military Affairs.	

## GAO CENTRAL PAYROLL

## HRIS PAY CODE LISTING

PAY CODE	PAY SUM GRP	WAGE EXPENSE (AFIS COBJ)	PAY CODE DESCRIPTION	HRIS INPUT				INCLUDED IN			TAXABLE				RETIREMENT				STATE PERSONNEL SYSTEM RESTRICTION	PROCESS LEVEL	CONCERN / CHANGE BEING REVIEWED
				HRS	AMT	STD TIME REC	EE GROUP	SYS GEN	Overtime	SHIFT	% ERE	Federal	State	Soc Sec	Medicare	ASRS	CORP	PSRS			
900	900	6031	PREM OT FOR OCCASIONAL WORK	X						X	X	X	X	X		X	X	X	Hours to be paid at time and one half regardless of the FLSA rules. Special approval must be obtained from  GAO for the use of this pay code For ADOT, subject to "Non Scheduled Critical Response Pay" Policy.	, DT110, DT120, DT130, DT210, DT220, DT230, DT310, DT510, DT710, DT720, DT730, LD100, LD200, LD300, LD400, LD500, LD600, LD800, LD900, LW110, PS100, PS110, PS120, PS130, PS140, PS200, PS300, PS400, PS500, PS900	Exclude from EORP.
900	900	6031	PREM OT FOR OCCASIONAL WORK	X							X	X	X	X	X	X	X	X	Hours to be paid at time and one half regardless of the FLSA rules. Special approval must be obtained from  GAO for the use of this pay code For ADOT, subject to "Non Scheduled Critical Response Pay" Policy.	, DT110, DT120, DT130, DT210, DT220, DT230, DT310, DT510, DT710, DT720, DT730, LD100, LD200, LD300, LD400, LD500, LD600, LD800, LD900, LW110, PS100, PS110, PS120, PS130, PS140, PS200, PS300, PS400, PS500, PS900	Exclude from EORP.
902	902	6099	PREM COMP FOR OCCASIONAL WORK	X								X	X	X	X				Hours to be earned at time and one half regardless of the FLSA rules. Special approval must be obtained from  GAO for the use of this pay code.Restricted to Dept. of Public Safety.	, LW110, PS100, PS110, PS120, PS130, PS140, PS200, PS300, PS400, PS500, PS900	
903	903	6099	STRT COMP FOR OCCASIONAL WORK	X								X	X	X	X				Recording the hours to be earned at straight time regardless of the FLSA rules. Restricted to Auditor General.		
904	904	6011	DES-PRIOR PAY PERIOD ADJUSTMEN		X						X	X	X	X	X	X	X	X	Prior period adjustments. Restricted to Dept. of Economic Security.		Exclude from EORP. Exclude from PSRS.
950	950	0	SPECIAL DEDUCTION REFUNDS	X								X	X	X	X				Refund of deductions. No pay.		
951	951	6031	SPECIAL REFUND		X							X	X	X	X	X	X	X	Refund of deductions. GAO use only.		
995	995	6029	STIPND ADJ PAY OUT W-RET		X						X	X	X	X	X	X	X	X	Stipend portion calculated on leave payouts per eligible stipend. Used ONLY for employees who are ASRS members if payout initiated by agency or a pre-1984 member explicitly elects to have retirement contributions taken. Use to adjust pay code 998.		Exclude from EORP. Exclude from PSRS.
995A	95A	6029	STIPND ADJ PAY OUT NO RET		X						X	X	X	X	X				Stipend portion calculated on leave payouts per eligible stipend. Use to adjust pay code 998.		Exclude from EORP.
996	996	6029	STIPND OVER 40 ADJUSTMENT		X					X		X	X	X	X	X		X	Use to adjust pay code 998.		Exclude from EORP. Exclude from PSRS.

## GAO CENTRAL PAYROLL

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PAY CODE	PAY SUM GRP	WAGE EXPENSE (AFIS COBJ)	PAY CODE DESCRIPTION	HRIS INPUT					INCLUDED IN			TAXABLE			RETIREMENT			STATE PERSONNEL SYSTEM RESTRICTION	PROCESS LEVEL	CONCERN / CHANGE BEING REVIEWED	
				HRS	AMT	STD TIME REC	EE GROUP	SYS GEN	Overline	SHIFT	% ERE	Federal	State	Soc Sec	Medicare	ASRS	CORP				PSRS
998	998	6029	STIPEND IN EXCESS 40 HRS PAID		X			X	X		X	X	X	X	X		X	X	X	Stipend portion calculated on annual leave payout per eligible stipend. Restricted to Dept. of Corrections.	Exclude from EORP. Exclude from PSRS.
997	997	6031	PREMIUM OVERTIME ADJUSTMENT		X						X	X	X	X	X	X	X	X	X	Use to make manual adjustments to pay code 999.	Exclude from EORP. Exclude from PSRS.
999	999	6031	FLSA OT CALCULATIONS	X				X			X	X	X	X	X	X	X	X	X	Premium portion of overtime for pay code 101 for Non Exempt Hourly (FLSA Non Exempt-OT over 40 Hrs) employees.	Exclude from EORP.

**ASDB USE ONLY**

840	840	6011	ASDB - REGULAR PAY	X					X	X	X	X	X	X	X	X	X	X	X		SD100, SD200, SD300, SD400	Exclude from EORP. Exclude from PSRS.
840A	84B	6011	ASDB - SPECIAL OTHER PAY	X					X	X	X	X	X	X	X	X	X	X	X		SD100, SD200, SD300, SD400	Exclude from EORP. Exclude from PSRS.
841	841	6031	ASDB - REG IN EXCESS OF 40 HRS	X					X	X	X	X	X	X	X	X	X	X	X		SD100, SD200, SD300, SD400	Exclude from EORP. Exclude from PSRS.
842	842	6011	ASDB OTHER PAY	X					X	X	X	X	X	X	X	X	X	X	X		SD100, SD200, SD300, SD400	Exclude from EORP. Exclude from PSRS.
843	843	6099	ASDB - NON-PAID HOURS	X								X	X	X	X						SD100, SD200, SD300, SD400	
844	844	6011	ASDB - PARTIAL DAY ABSENCE	X					X	X	X	X	X	X	X	X	X	X	X		SD100, SD200, SD300, SD400	Exclude from EORP. Exclude from PSRS.
846	846	6019	ASDB - TEMPORARY EMP SALARY	X					X	X	X	X	X	X	X	X	X	X	X		SD100, SD200, SD300, SD400	Exclude from EORP. Exclude from PSRS.
846A	84A	6019	ASDB-TEMP EMP SALARY W/O RET	X					X	X	X	X	X	X	X						SD100, SD200, SD300, SD400	
848	848	6011	ASDB - PAY PER PERFORMANCE	X					X	X	X	X	X	X	X	X	X	X	X		SD100, SD200, SD300, SD400	Exclude from EORP. Exclude from PSRS.
849	849	6011	ASDB - LUMP SUM W/RET & W/OT		X						X	X	X	X	X	X	X	X	X		SD100, SD200, SD300, SD400	Exclude from EORP. Exclude from PSRS.
849A	89A	6011	ASDB - LUMP SUM W/RET & W/O OT		X							X	X	X	X	X	X	X	X		SD100, SD200, SD300, SD400	Exclude from EORP. Exclude from PSRS.
849B	89B	6011	ASDB - LUMP SUM W/O RET & W/OT		X						X	X	X	X	X						SD100, SD200, SD300, SD400	
849C	89C	6011	ASDB-LUMP SUM W/O RET & W/O OT		X						X	X	X	X	X						SD100, SD200, SD300, SD400	



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PAY CODE	PAY SUM GRP	WAGE EXPENSE (AFIS COBJ)	PAY CODE DESCRIPTION	HRIS INPUT				SYS GEN	INCLUDED IN			TAXABLE				RETIREMENT				STATE PERSONNEL SYSTEM RESTRICTION	PROCESS LEVEL	CONCERN / CHANGE BEING REVIEWED
				HRS	AMT	STD TIME REC	EE GROUP		OverTime	SHIFT	% ERE	Federal	State	Soc Sec	Medicare	ASRS	CORP	PSRS	EORP			
850	850	6041	ASDB - ANNUAL LEAVE TAKEN	X						X	X	X	X	X	X	X					SD100, SD200, SD300, SD400	Exclude from EORP. Exclude from PSRS.
851	851	6041	ASDB-ANNUAL LV PAYOUT W/RET	X						X	X	X	X	X	X	X					SD100, SD200, SD300, SD400	Exclude from EORP. Exclude from PSRS.
852	852	6041	ASDB - ANNL LV PAYOUT-W/O RET	X						X	X	X	X	X	X						SD100, SD200, SD300, SD400	
853	853	6041	ASDB-ANN LV-FINAL ACCR-W/RET	X						X	X	X	X	X	X	X					SD100, SD200, SD300, SD400	Exclude from EORP. Exclude from PSRS.
854	854	6041	ASDB -ANN LV-FINL ACCR W/O RET	X						X	X	X	X	X	X						SD100, SD200, SD300, SD400	
856	856	6042	ASDB - DONATED LEAVE TAKEN	X							X	X	X	X	X	X					SD100, SD200, SD300, SD400	Exclude from EORP. Exclude from PSRS.
858	858	6042	ASDB - SICK LEAVE TAKEN	X						X	X	X	X	X	X	X					SD100, SD200, SD300, SD400	Exclude from EORP. Exclude from PSRS.
860	860	6042	ASDB - FAMIY SICK LEAVE TAKEN	X						X	X	X	X	X	X	X					SD100, SD200, SD300, SD400	Exclude from EORP. Exclude from PSRS.
862	862	6048	ASDB - HOLIDAY PAY	X						X	X	X	X	X	X	X					SD100, SD200, SD300, SD400	Exclude from EORP. Exclude from PSRS.
866	866	6043	ASDB -COMPENSATORY LEAVE TAKEN	X						X	X	X	X	X	X	X					SD100, SD200, SD300, SD400	Exclude from EORP. Exclude from PSRS.
868	868	6043	ASDB - COMP LEAVE PAYOUT	X						X	X	X	X	X	X						SD100, SD200, SD300, SD400	
870	870	6043	ASDB -COMP LEAVE -FINL ACCRUAL	X						X	X	X	X	X	X						SD100, SD200, SD300, SD400	
872	872	6049	ASDB - BEREAVEMENT LEAVE TAKEN	X						X	X	X	X	X	X	X					SD100, SD200, SD300, SD400	Exclude from EORP. Exclude from PSRS.
874	874	6049	ASDB - CIVIC DUTY TAKEN	X						X	X	X	X	X	X	X					SD100, SD200, SD300, SD400	Exclude from EORP. Exclude from PSRS.
876	876	6049	ASDB - EDUCATION LEAVE TAKEN	X						X	X	X	X	X	X	X					SD100, SD200, SD300, SD400	Exclude from EORP. Exclude from PSRS.
877	877	6049	ASDB - PERSONNEL LEAVE TAKEN	X						X	X	X	X	X	X	X					SD100, SD200, SD300, SD400	Exclude from EORP. Exclude from PSRS.

## GAO CENTRAL PAYROLL

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PAY CODE	PAY SUM GRP	WAGE EXPENSE (AFIS COBJ)	PAY CODE DESCRIPTION	HRIS INPUT				INCLUDED IN	TAXABLE				RETIREMENT				STATE PERSONNEL SYSTEM RESTRICTION	PROCESS LEVEL	CONCERN / CHANGE BEING REVIEWED
				HRS	AMT	STD TIME REC	EE GROUP		Federal	State	Soc Sec	Medicare	ASRS	CORP	PSRS	EORP			
878	878	6049	ASDB - ADMIN LEAVE - PAID	X					X	X	X	X	X	X	X	X		SD100, SD200, SD300, SD400	Exclude from EORP. Exclude from PSRS.
880	880	6049	ASDB - ADMIN LEAVE - EMERGENCY	X					X	X	X	X	X	X	X	X		SD100, SD200, SD300, SD400	Exclude from EORP. Exclude from PSRS.
881	881	6292	ASDB-NON TAX DIFFERENTIAL PAY	X					X	X	X	X						SD100, SD200, SD300, SD400	
882	882	6044	ASDB - MILITARY LEAVE TAKEN	X					X	X	X	X	X	X	X	X		SD100, SD200, SD300, SD400	Exclude from EORP. Exclude from PSRS.
883	883	6044	ASDB-TXBL DIFFERENTIAL PAY	X					X	X			X	X	X			SD100, SD200, SD300, SD400	Exclude from EORP. Exclude from PSRS.
884	884	6099	ASDB - INDUSTRIAL LWOP	X					X	X	X	X						SD100, SD200, SD300, SD400	
886	886	6099	ASDB - LEAVE WITHOUT PAY	X					X	X	X	X						SD100, SD200, SD300, SD400	
888	888	6039	ASDB - STIPEND -GEOGRAPHICAL-\$		X	XR30			X	X	X	X	X	X	X	X		SD100, SD200, SD300, SD400	Exclude from EORP. Exclude from PSRS.
889	889	6039	ASDB - STIPEND-CERTIFICATION-\$		X	XR30			X	X	X	X	X	X	X	X		SD100, SD200, SD300, SD400	Exclude from EORP. Exclude from PSRS.
890	890	6039	ASDB -STIPEND - ADDL DUTIES -\$		X	XR30			X	X	X	X	X	X	X	X		SD100, SD200, SD300, SD400	Exclude from EORP. Exclude from PSRS.
892	892	6035	ASDB PERFORMANCE INCENTV PAY-\$		X				X	X	X	X	X	X	X	X		SD100, SD200, SD300, SD400	Exclude from EORP. Exclude from PSRS.
893	893	6028	ASDB-SPECIAL PERFORMANCE PAY	X	XR30	PERFPAY2P5		X	X	X	X	X	X	X	X	X		SD100, SD200, SD300, SD400	Exclude from EORP. Exclude from PSRS.
893D	89D	6028	ASDB-SPEC PERF PAY W/O RET	X	XR30	PERFPAY2P5		X	X	X	X	X						SD100, SD200, SD300, SD400	
893E	89E	6028	ASDB-SPEC PERF PAY WITH RET	X	XR30	PERFPAY2P5		X	X	X	X	X	X	X	X	X		SD100, SD200, SD300, SD400	Exclude from EORP. Exclude from PSRS.
894	894	6031	ASDB - PREM OT FOR OCCSNL WORK	X					X	X	X	X	X	X	X	X		SD100, SD200, SD300, SD400	Exclude from EORP. Exclude from PSRS.
895	895	6011	ASDB-EXTRA HRS FOR OCCASNL WRK		X				X	X	X	X	X	X	X	X		SD100, SD200, SD300, SD400	Exclude from EORP. Exclude from PSRS.